



**GOVERNMENT GENERAL DEGREE COLLEGE, CHAPRA
OFFICE OF THE PRINCIPAL
GOVERNMENT OF WEST BENGAL**

VILL-SHIKRA, P.O.- PADMAMALA, DIST- NADIA, PIN CODE: 741123, W.B, INDIA. [Email: cgcollege2015ku@gmail.com](mailto:cgcollege2015ku@gmail.com)

Memo No. 120/23/CGC/Tender

Dated: 14th June, 2023

***Ref. Tender Notice likely to be Published in two daily newspapers 'EKDIN' & 'The Statesman' -
15th June 2023 vide No. 119/CGC/Tender dt. 13/06/2023***

NOTICE INVITING TENDER QUOTATION

Sealed quotations are invited from Govt. Registered/Authorized vendors, Corporations, Cooperative Society, WEBEL, WBHIDC, DGS&T, Authorized contractor, Agencies and Organizations for the purchase of following items/service/AMC/Maintenance in our College for the financial year 2023-2024.

Last date of submission of Sealed quotations along with all relevant papers should reach to the Office of the Principal, Government General Degree College at Chapra is as follows:

Last date of submission	24.06.2023 (till 4 PM)
Opening of Tender box & Quotations	26.06.2023 (at 1 PM)

Quotations will be opened in the presence of the College's Tender & Purchase Committee members.

1. Online Admission, application process & e-Counselling, Development and maintenance of college website,
2. Purchase of Laboratory Equipment, Chemicals, Glass-goods,
3. AMC/Maintenance of CCTV, Computer, Networking System, Projector, Printer, Photocopier, Laboratory Equipment,
4. Purchase of Books and journals,
5. Purchase of RO Water Purifiers,
6. Purchase of Office Stationaries and Sports Items,
7. Pest control, Cleaning & Dusting of books in Library,
8. Data entry, Classification, accessioning, labelling, printing catalogue cards etc. of Library documents,
9. Students' Identity Cards and Identity Cards for Library,
10. Plantation and Gardenig,
11. Cleaning of college campus.



Sealed Quotations with credentials and documents should reach the Office within 24th June, 2023 by 4 P.M.

- ★ Sealed Quotations have to be submitted and dropped in the specified Tender Box kept at the College main entrance. The authority has every right to cancel any Quotation without stating any reasons, thereof.
- ★ Preference will be given to Govt. approved agencies like WBSIDC, WEBEL, Co-operative Soc. Ltd., etc.
- ★ List of Equipment will be displayed in the College Website and will be procured subject to availability of funds.

Sd/-
Principal
Govt. General Degree College, Chapra

MISCELLANEOUS ITEMS TO BE PURCHASED

I. Online Admission Procedure with Annual Maintenance
Domain & Website Hosting with Maintenance, Online Admission, reopening of admission portal (if required) as per Govt. of West Bengal & Kalyani University Guidelines
II. Laboratory equipment, Chemicals & Glass-goods for Physics & Chemistry Lab
As per requirements. Contact Office for details
III. Annual Maintenance Contract (AMC)
CCTV, Computer, Projector, Printer, Photocopier, Laboratory Equipment
IV. Office Stationeries/Contingency items & Sports Items
As per requirements. Contact Office for details
V. Purchase of Book & Journals
Indian and Foreign Publications as per college requirements
VI. Purchase & installation of Water Purifier with AMC
R.O. water purifier system with full set up (60, 75, 100, LPH capacity up to 500 Lt. Daily output)
VII. Pest Control along with cleaning and dusting
Pest Control in various room as per requirement, Cleaning and Dusting of Library Books & Journals
VIII. Data entry, Classification, accessioning, labelling etc. of Library documents
As per requirements. Contact Office for details
IX. Students' Identity Cards and Library Identity Cards
Digitally printed with Plastic Cover (as per college sample)
X. Plantation and Gardening
Plantation of various tree saplings and gardening viz. cutting bushes, trimming trees, plowing soil etc. throughout the year as per requirements
XI. Cleaning of college campus as per requirement
Cleaning & sanitization of college campus, Outside & inside of buildings including classrooms and other rooms

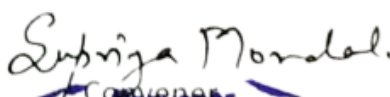
Interested Suppliers/vendors may apply in their letterhead to the principal with relevant documents that reveal their government affiliation and must enclose the self-attested photocopies of **PAN Card, IT Return Certificate for last financial year, Trade License, GST registration Certificates with Number, bank account number mentioning IFSC code of the branch of the Bank (one cancelled cheque and Xerox copy of 1st page of bank pass book and one valid Mobile Number)**

N.B.

1. Tenders/quotations will remain valid up to 31.03.2024.
2. Purchase will be made as per availability of relevant funds.
3. Tender/quotations must be submitted in one sealed envelope: (size 5''x 11''), re-writing and double writing will not be entertained in tender papers/quotations.
4. All the Tender quotations must be dropped in the Tender Box. No Tender quotation will be accepted by hand.
6. Price must be inclusive of all kinds of taxes of taxes and delivery charges (if applicable)
7. **Please Contact to Office for more details.**

COUNTERSIGNED


Principal
Govt. General Degree College, Chapra


Convenor
Purchase & Tender Committee
Govt. General Degree College, Chapra